

DDLCC PROPOSED SERVICES

DuVal Design, LLC | 9926 Main St, Ste 201, Fairfax, VA 22031 | O (703) 574-7900

CLIENT + PROJECT :

ESTIMATION: Project hours are an estimation of time for the entire duration of the project, start-to-finish. Hours may be fulfilled before, during, and/or after project construction. Client will be billed hourly throughout lifespan of project with expectations to meet and/or exceed these design hours.

DESCRIPTION	HOURS	
1. Trade Day: Job-site visit to take full measurements and images of proposed project areas. Time will be spent collecting data on area requirements, adjacency studies/ considerations, plan types and circulation, casegood layouts, and lighting requirements. <i>Rate = \$295/hr for entire team</i>	0	PHASE 1
2. Existing Floor Plans: Creating an AutoCAD drawing to-scale, showing a view from above, of the relationships between rooms, spaces and other physical features per level of structure. To provide drawings of “as-is” plans, which may include electrical plans. <i>Rate = \$175/hr</i>	0	
3. Floor Plan Re-Designs+Revisions: Brainstorming design solutions (verbal, sketched, and/or written) before filtering out unworkable ideas and refining all practical ones. These may include dimensions, lead times, feasibility, alternative solutions (as needed), etc. Time allotted for adjustments to drawing’s scale, layout, changes/additions, alterations, etc. These changes may come from the clients, participating vendors, or contractors, during the duration of the project. Drawings created in a way as to be used by contractors for permitting, if desired and may include hours for any necessary changes for contractor/permitting, once reviewed with County. <i>Rate = \$195/hr</i>	0	
4. 3D Renderings: Turning a 2D drawing into high-quality, photorealistic 3D renderings. <i>Rate = \$225/hr</i>	0	PHASE 2
5. Concept Development: Developing ideas to solve specified design problems. Researching for preliminary design approach/plans and reviewing these with the design team. Concepts will include color schemes, inspirational images, ideas, solutions, design impacts, etc. The concepts are developed in phases, from formless idea to precise message in an appropriate form with supportive visuals and content. Time spent creating ideas; editing, revising, and refining them; then evaluating results as a whole. Good design means assessing every concept for effectiveness. <i>Rate = \$295/hr</i>	0	
6. Design Implementation: Create formal drawings, review materials/textiles, plan the lighting, colors and finish impacts, estimating costs, preparing revised design in AutoCAD, creating detailed, estimated budget specification sheets, preparing for drawings for clients, revising as necessary, reviewing conflicts and concerns, obtaining client approval of design and budget, etc. Hours to administer email correspondence, all phone and in-person conversations, and discussions of budgets, discounts, availability, etc, with trades, vendors, manufacturer’s, contractors, and more. <i>Rate = \$195/hr for Junior Designer, \$295/hr for DuVal.</i>	0	
7. Vendor Meetings: At the job-site, DDLCC office, or off-site/showroom meetings with vendors. To review textile selections in showrooms, online sample orders, cost/budgeting processes, etc. <i>Rate = \$195/hr for Junior Designer, \$295/hr for DuVal.</i>	0	
8. Sourcing: Making actual product selections/alternatives for all items needed, such as furniture, accessories, cabinetry, appliances, hardware, lighting, floor tile, wall tile, shower tile, mirrors, plumbing fixtures, vanity, sink, countertop, commode, baseboards, accessories, drawer/cabinet inserts, paint, wallpaper, grout, etc. <i>Rate = \$195/hr for Junior Designer, \$295/hr for DuVal.</i>	0	
9. Design Style Presentation: Main design concepts are articulated to the client in the visual form of a presentation, which expresses the principal ideas and approaches behind the proposed design solutions, often including scaled floorplans, furniture/casegood placements, mood boards with potential colors, materials, finishes, and selections. <i>Rate = \$195/hr for Junior Designer, \$295/hr for DuVal.</i>	0	
10. Design Implementation: Taking actual selections and placing them into the final drawings/floorplans. Preparing detailed construction drawings (for permitting) including all dimensions and sizing for appliances and fixtures, preparing detailed drawings (elevations, as needed), updating specification sheets with final selections--which include the actual link to purchase product, the sizing, SKU/code, collection name, manufacturer/vendor, finish, quantity, and price. We will gather final cost estimates and obtain final bids from vendors. We also scrutinize all decisions and selections, prior to presenting to clients. <i>Rate = \$175/hr</i>	0	
11. Vendor Audits: Firming decisions, regarding design scope and feasibility. Hours to administer email correspondence, all phone and in-person conversations, and discussions of budgets, discounts, availability, etc. <i>Rate = \$195/hr</i>	0	
12. Client Package: We will create/release a full client package of all ideas, suggestions, recommendations, floorplans, specifications sheets, samples, etc, for the client to complete the project with a private contractor. Clients will have access to all documents surrounding the scope of said projects. <i>Rate = \$150/hr</i>	0	
13. Final Design Style Presentation: Client meeting to review/approve final products/services. <i>Rate = \$295/hr</i>	0	
14. Purchasing / Expediting: Our transactional phase to confirm product specifications, navigating manufacturers' ordering policies, purchasing products, etc. To include creating/distributing purchase orders, receiving purchase requisitions, evaluating received RFQs, coordinating delivery locations, taxes, freight costs, and arranging deposit/balance payments to suppliers/vendors. <i>Rate = \$150/hr</i>	0	PHASE 3
15. Project Coordination / Installation Prep: Monitoring all office and storage unit deliveries. Communicating with receivers on product arrivals, inspection and storage, damage control (repairs/returns), etc. Hours spent on project preparation, confirming quantities, planning timelines, communication with vendors on status updates and more, assisting with re-selections, returns, and exchanges. <i>Rate = \$125/hr</i>	0	
16. Furniture Installation / Management: Supervising construction/remodeling, coordinating and expediting deliveries, supervising installation, listing defects and errors, and supervising correction and/or move-in complications. Includes in-home product delivery and assembly w/ design team set-up (installation) and the big reveal! <i>Rate = \$295/hr for all available team members</i>	0	
17. Administration: General correspondence throughout project, via email, phone, texts, etc. <i>Rate = \$125/hr</i>	0	ADMIN
18. Drive Time: Project scope is within 45 minutes of DDLCC office. <i>Rate = \$73.75/hr</i>	0	
19. Post-Completion: Making needed improvements, preparing post-move-in evaluations, etc. <i>Rate = \$125/hr</i>	0	FURNITURE
20. Furnishings Guestimate: To determine a furniture budget, we find that our clients range between \$57-66/sqft, per floor. This cost estimate includes semi-custom furniture, accessories, custom window treatments, and casegoods. For clients who require built-ins and minimal reconstruction, we recommend budgeting at least \$75/sqft per floor. But here is our estimated furniture budget for your design request.	0.00	
21. Taxes: VA tax of 6%.	0.00	
22. Furniture Procurement: When designing a home, we find that our design/procurement fees typically average around 14-16% of the furniture budget. Costs include incoming freight for all products, securing furniture/product by receivers, inspection, assembly, storage, waste removal, and clean-up.	0.00	

Total estimated expense for design + installation services =	\$ - .00	Design Hours =	0
Total estimated expense for furnishings, taxes, delivery =	\$ - .00	Days of Design =	0.00

TOTAL ESTIMATE FOR PROJECT = \$ - .00

**** Hours will be monitored and adjusted as scope of project changes. Clients will be notified, via invoices, of any changes/adjustments to hours/pricing. However, the full scope of the project is assumed to be fully completed within estimated hours in this document. ****